



## **Stage Right Performing Arts Summer Camp Staff**

Thank you for your interest in a summer camp position with Stage Right Performing Arts. We look forward to reading your application and considering you for our staff. At this time, we are unable to providing housing/transportation for out-of-town applicants.

For positions that begin prior to June 3rd, work may be done from home or school – with the exception of attending callbacks and auditions as needed by role. Most positions will consist of planning/preparing for the first day of auditions. Unless otherwise noted, salaries are per production and encompass the full compensation for the duration of the camp.

**All Staff – Required attendance – STRIKE duties will be June 29, July 6 & July 13<sup>th</sup>. On July 14<sup>th</sup>, ALL staff must be available to assist with deconstructing sets and loading props/costumes into trucks and unload at the warehouse. Availability is REQUIRED for these days unless given prior, written permission from Executive & Creative Directors at the time of hiring. Checks will be distributed at the conclusion of strike.**

If you have any questions, please contact [Info@StageRightPerformingArts.com](mailto:Info@StageRightPerformingArts.com)

### **Stage Right Performing Arts Summer Camp Staff Positions**

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#### **Education Levels:**

High School+ = Any student in high school or high school graduate

College (in-progress)+ = Any student attending college (as of June 2023)

College Graduate+ = Any professional who has graduated as of June 2023



## **Opening Act Camps Staff:**

### **Camp Director & Music Educator (Opening Act Camps)**

**Salary:** \$1500      **Education Requirements:** College+

**Application Requirements:** N/A.

**Known Hours:** 8:00a– 12:30p (M-F; June 3 – 28) – Camp runs 8:45a-12:15p, but the estimated time allots for unlocking and setting up the camp each day ahead of campers arriving.

**Work Begins:** May

**Reports to:** Program Manager

Opening Act Camp Director will write and produce a mini performances for both Session 1 and Session 2 for students in camp that includes 3-4 musical numbers and lines for each student enrolled. Director will be responsible for running camp, producing the mini show, sourcing/planning minor costuming, planning games, crafts and activities that are theatrical education in nature for grades K-2. This role will also be responsible for teaching music. Director can anticipate approximately 30 students per session with 2 sessions encompassed in this role. They should also anticipate communicating with parents via GroupMe app and meeting with their team daily to check-in on goals and process. Director will be responsible for setting up seating for performances on June 14 & June 28.

### **Camp Choreographer (Opening Act Camps)**

**Salary:** \$1000      **Education Requirements:** College+

**Application Requirements:** N/A.

**Known Hours:** 8:00a– 12:30p (M-F; June 3 – 28) – Camp runs 8:45a-12:15p, but the estimated time allots for unlocking and setting up the camp each day ahead of campers arriving.

**Work Begins:** May

**Reports to:** Program Manager

Opening Act Camp Choreographer will serve as a second adult on-site with students and will be responsible for creating and teaching age appropriate choreography for students in camp. Musical numbers will be based on the script created by the Camp Director and includes 3-4 musical numbers. Choreographer will need to assist with running camp, producing the mini show, sourcing/planning minor costuming, planning games, crafts and activities that are theatrical education in nature for grades K-2. Choreographer can anticipate approximately 30 students per session with 2 sessions encompassed in this role. They should also anticipate communicating with parents via GroupMe app and meeting with their team daily to check-in on goals and process. This role may also require the creation of video tutorials for students to practice at home with parents to be distributed on the Stage Right youtube channel. Choreographer will need to help set up seating for performances on June 14 & June 28.



## **Camp Student Assistants (Opening Act Camps – 2 Positions Available)**

**Salary:** \$500    **Education Requirements:** High School+

**Application Requirements:** N/A.

**Known Hours:** 8:00a– 12:30p (M-F; June 3 – 28) – Camp runs 8:45a-12:15p, but the estimated time allots for setting up the camp each day ahead of campers arriving.

**Work Begins:** May

**Reports to:** Opening Act Camp Director

Opening Act Camp Student Assistants will serve as assistants on-site with students and will be responsible helping the Director and Choreographer during Session 1 and Session 2 for students in camp. Assistants will need to assist the Director with running camp, producing the mini show, sourcing/planning minor costuming, planning games, crafts and activities that are theatrical education in nature for grades K-2. Student Assistants will need to help set up seating for performances on June 14 & June 28.



## **Elementary, Middle & High School Camp - Production Staff:**

### **Director (2 Positions Available – Elementary & Middle School)**

**Salary:** \$600-\$750 based on education & show. **Education Requirements:** College+

**Application Requirements:** Must present vision for show w/ application.

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29), Middle School – 10a – 1p (M-F; June 3-July 6), Additional rehearsals, strike & work days as needed.

**Work Begins:** Early May (Plus auditions & callbacks – May 6 - May 18)

**Reports to:** Creative Director

Responsible for overall direction of the show, with approval of vision from Executive staff. The Director will help run rehearsals, work with the rest of the staff on show logistics and assist with the artistic vision for the show as a whole. This position also includes aspects of a camp counselor and will need to be able to work with students on a daily basis during the week. Must be willing to be present/assist in strike, build day and “hands-on” technical aspects of the show where needed.

### **Musical Director (1 Position Available – Middle School)**

**Salary:** \$600-750 **Education Requirements:** College (in-process)+

**Application Requirements:** N/A

**Known Hours:** Middle School – 10a – 1p (M-F; June 3-July 6), Additional rehearsals, strike & work days as needed.

**Work Begins:** Early May (Plus auditions & callbacks – May 6 - May 18)

**Reports to:** Creative Director

Help performers with vocal technique, vocal characterization and musical interpretation. The coach will challenge students to expand their range and spark vocal growth. (Student) **Musical Director may need to have prior knowledge of OrchExtra or be willing to learn as they will be responsible for playing for productions.** Ability to play at least one instrument is highly recommended. Will qualify as “student” if the applicant does not hold a college degree.



## Stage Manager (3 Positions Available - Elementary, Middle & High School)

**Salary:** \$600-\$750

**Education Requirements:** Varies

**Application Requirements:** Must be familiar with Microsoft Suite (including Excel)

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29); Middle School – 10a – 1p (M-F; June 3-July 6); High School – 1p – 5p (M-F; June 10-July 14). Additional rehearsals, strike & work days as needed.

**Work Begins:** Early May (Plus PREFERRED AVAILABILITY auditions & callbacks – May 6 - May 18 – but not 100% required for this role)

**Reports to:** Show Director

Assist the Directors by running the technical aspects of the performances. Must be able to be present for all shows, preferred attendance at all rehearsals for the show they are working. Organizational and leadership skills are critical for this role. Responsible for producing rehearsal reports at the conclusion of rehearsals. Stage Manager must be able to successfully manage crews in high stress situations, communicate effectively with volunteers, campers, parents and staff alike.

## Choreographer (2 Positions Available – Elementary & Middle School)

**Salary:** \$500-650

**Education Requirements:** High School+

**Application Requirements:** Must provide examples of past work and/or references.

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29); Middle School – 10a – 1p (M-F; June 3-July 6) Additional rehearsals, strike & work days as needed.

**Work Begins:** Early May (Plus auditions & callbacks – May 6 - May 18)

**Reports to:** Show Director

Create the dance elements of the entire show and teach to students, in collaboration with the show's director. Duties include: teaching students the created dances, teaching basic dance technique as needed, creating a complete choreography plan and dance for entire production.

## Lead Camper Wrangler (Elementary School Production)

**Salary:** \$650

**Education Requirements:** High School+

**Application Requirements:** N/A.

**Known Hours:** 8:30a – 12:30p (M-F; June 3 – 29); Plus additional times for tech week and shows (must be available for matinee & evening shows June 27-29). Wranglers will be excused from strike because of the additional time during shows and tech.

**Work Begins:** June

**Reports to:** Program Manager

For the elementary school camps only. Lead Camper Wrangler will perform the duties of a normal wrangler, plus additional responsibilities, include managing wranglers and being a point person for student concerns. Also must assist in packing up the room at the end of the day.



### **Camper Wrangler (Elementary School Production)**

**Salary:** \$550      **Education Requirements:** High School+ (will consider middle schoolers)

**Application Requirements:** N/A.

**Known Hours:** 8:30a – 12:30p (M-F; June 3 – 29); Plus additional times for tech week and shows (must be available for matinee & evening shows June 27-29). Wranglers will be excused from strike because of the additional time during shows and tech.

**Work Begins:** June

**Reports to:** Lead Camper Wrangler

For the elementary school camps only. Camper Wranglers will assist in keeping students entertained when they are not rehearsing scenes. They will do activities, games and other fun things with the students.

### **Production Assistant (3 Positions Available)**

**Salary:** Volunteer      **Education Requirements:** High School+

**Application Requirements:** Must be familiar with Microsoft Suite (including Excel); Drivers license & car.

**Known Hours:** Varies. Preferred availability at rehearsals (varies by camp – see website)

**Work Begins:** Early May

**Reports to:** Program Manager/Executive Staff

Assist the Program Manager and Executive staff in completing clerical aspects of camp. Duties include: taking roll (if available for rehearsals), collecting & typing student bios, collecting & typing Break-a-Legs, working on ticket sales, etc. May be needed to run various errands if they arise during rehearsals (case by case basis).



## **Individual Camp Production Staff - Assistant:**

### **Asst. Director (3 Positions Available – Elementary, Middle & High School)**

**Salary:** \$250     **Education Requirements:** High School+

**Application Requirements:** N/A

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29); Middle School – 10a – 1p (M-F; June 3-July 6); High School – 1p – 5p (M-F; June 10-July 14). Additional rehearsals, strike & work days as needed

**Work Begins:** Early May

**Reports to:** Show Director

Assist the Director and Creative Director on the direction of the show. “Right-hand” to the show Director. Will assist in creative process, rehearsal process (including filling in lines for actors) and learning the direction process.

### **Asst. Musical Director (All Productions – 1 Position Available – High School)**

**Salary:** \$250     **Education Requirements:** High School+

**Application Requirements:** N/A

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29); Middle School – 10a – 1p (M-F; June 3-July 6); High School – 1p – 5p (M-F; June 10-July 14). Additional rehearsals, strike & work days as needed

**Work Begins:** Early May

**Reports to:** Show Director

Assist the Music Director and on the musical direction of the show. “Right-hand” to the show Musical Director. Will assist in rehearsal process and running music.

### **Asst. Stage Manager (5 Positions Available – 2 ES, 2 MS, 1 HS)**

**Salary:** \$100(ES & MS camps), \$250 (HS camp)     **Education Requirements:** High School+

**Application Requirements:** N/A

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29); Middle School – 10a – 1p (M-F; June 3-July 6); High School – 1p – 5p (M-F; June 10-July 14). Additional rehearsals, strike & work days as needed

**Work Begins:** Early April

**Reports to:** Stage Manager

Assist the Stage Manager in organizational and technical aspects of the show. Will be back stage during the productions to assist the Stage Manager with executing scene changes, cues, etc.



**Asst. Choreographer (5 Positions Available – 2 ES, 2 MS, 1 HS)**

**Salary:** \$150 (ES & MS Camps) -\$350 (HS Camp) **Education Requirements:** High School+

**Application Requirements:** N/A

**Known Hours:** Elementary School – 9a – 12p (M-F; June 3-29); Middle School – 10a – 1p (M-F; June 3-July 6); High School – 1p – 5p (M-F; June 10-July 14). Additional rehearsals, strike & work days as needed

**Work Begins:** Early April

**Reports to:** Choreographer

Assist the Choreographer in creating dance numbers for the shows and teaching students. Must be patient with young performers and willing to teach during camp rehearsal times.





## **Individual Camp Technical Staff - Lead:**

### **Scenic Designer (3 Positions Available – Elementary, Middle & High School)**

**Salary:** \$600-750      **Education Requirements:** College in-progress+

**Application Requirements:** Photos or portfolio of past designs

**Known Hours:** Varies.

**Work Begins:** April (design due around April 15)

**Reports to:** Technical Director

Provide the design work, scenic plans and execution for the scenic elements of the selected show, within budget. This role requires a meeting with the show directors and camp Executive team before full design begins. The Scenic Designer will also be responsible for being on site to construct the set for each production they are working on, along with volunteer build staff.

### **Costumer (2 Positions Available – Elementary & High School)**

**Salary:** \$500-650      **Education Requirements:** College in-progress+

**Application Requirements:** Photos or portfolio of past designs

**Known Hours:** Varies.

**Work Begins:** May (design due around May 15)

**Reports to:** Technical Director

Provide the design work, costume plot and execution for the costume elements of the selected show, within budget. This role requires a meeting with the show directors and camp Executive team before full design begins.

**NOTE:** This position requires full designs, costume plot and pattern selection by May 15, 2024 so volunteers can be assigned to start creating garments.

### **Props Manager (All Productions – 3 Positions Available)**

**Salary:** \$150      **Education Requirements:** High School+

**Application Requirements:** N/A

**Known Hours:** Varies. Must be available to work all shows & strike.

**Work Begins:** Early May

**Reports to:** Show Director & Technical Director

Manage the props plot and creation of props for the production. They will work with the Scenic Designer & Director of the production to ensure the props fit the look and style of the show. They will also be responsible for managing props during the shows and ensuring performers understand and respect the props.



## **Individual Camp Technical Staff - Assistant:**

### **Asst. Lighting Designer (All Productions – 3 Positions Available)**

**Salary:** \$150

**Education Requirements:** High School+

**Application Requirements:** N/A

**Known Hours:** Varies. Strike & work days.

**Work Begins:** Early May

**Reports to:** Show Lighting Designer

Assist the lighting designer with the light crew and in creating a lighting plot for the show. Help the designer hang lights and program cues as needed.